Overview

The reduction in personnel within many local authorities has led to internal staff and term consultants having to become familiar with wider and varying areas of activity, often without being provided sufficient training on the legal requirements placed on highway authorities. In addition, current pressures on the management of a highway network plus the delivery of projects can often mean that not all practitioners have a clear understanding of the powers, duties, legal and administrative bases on which these are maintained, managed and promoted.

This one-day course provides an essential insight into the distinction between law and guidance and the risks that can arise from any departure. It will cover the main duties, statutory and discretionary powers and obligations placed on highway and traffic practitioners by UK highway and traffic legislation.

Learning outcomes

At the end of the course participants will:

Have a good basic knowledge of current highways and traffic legislation and associated regulations. Understand the necessary legal and administrative understanding to plan and deliver highways and traffic projects and operations

Who should attend

• New recruits to highway authorities
• Consultants working for highway authorities
• More experienced practitioners requiring an update on recent legislation, current powers and responsibilities
• Specialists requiring a more rounded knowledge and understanding of broad highway and traffic legislation
• Team managers

Topics Covered

The course will provide an overview of appropriate laws in the UK, exploring the pertinent aspects of the following:

• Various Government legislation 1980 – present day
• Associated Regulations including the TSRGD, Community Infrastructure Levy and CDM
• What the powers cover, limitations
• The responsibilities of the local authority and individuals in exercising the powers
• The possible results of non-compliance with the powers
• Using the powers to levy charges

Programme*

Arrival and registration
Introduction

Overview
• Legislation for highway and public realm
• Difference between Acts, Regulations
• Relationship with other areas of policy

Highways Act
• Defining highways and highway authorities
• Powers and duties for creating, maintaining and improving highways
• Stopping and diversions
• Skips, scaffolding and other obstruction and interference
• Private streets and adoption

Break

Additional relevant Acts
• Town and Country Planning Act, Planning and Compulsory Purchase Act, Planning Act
• Spatial planning process including National Planning and Policy Framework
• Key requirements at policy and development levels

Consultation and engagement
• Statutory and informal consultation and stakeholder engagement
• The Equality Act
• Making consultation meaningful

Other regulations and legislations
• Fundamentals of Health and Safety
• Construction (Design and Management) throughout scheme life
• Implications of Environmental Impact Assessment
• Managing bad neighbour activity

Lunch

Highway risk and liability claims
• Causes and costs of claims
• Inspection regimes
• Defence of claims
• Issues of defensive design

Road Acts
• Road Traffic Regulation Act, Road Traffic Act
• Types of traffic and parking orders content, processes and enforcement
• Speed limit orders
• Introduction to Traffic Signs Regulations
• Public realm issues of sign clutter

Break

Traffic and Management Acts
• Network Management Duty
• Aspects of permit schemes for street and road works
• Traffic sensitive streets, inspections, etc.
• Lane rental

Summary and close
Registration Form

Title | First Name | Surname
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Position

Organisation | Department
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Email

Telephone

Address

Post Code

Dietary or access requirements

Attendance Fees (Please write amount)

<table>
<thead>
<tr>
<th>Standard Rate</th>
<th>CILT/Local Authority/Charity Rate</th>
</tr>
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|  | + VAT | + VAT

Method of Payment

Card Number

CSV Code

Expiry Date

Card Holder’s name and address (if different from above)

Post Code

Purchase Order Number

Invoice

Invoice name and address (if different from above)

Cheque

Enclosed for £ made payable to PTRC

Signature Authorisation

I have read and accept the terms and conditions

Name

Signature

Date

Location:

Terms & Conditions

1. Registration Form Applications should be made on the official registration form. Photocopies are accepted. One form should be completed for each delegate attending the event. It is important that all sections are completed legibly. Delegates are advised to retain a copy of the registration form for reference before sending.

2. Fees Fees include attendance at lectures, lecture notes, lunch and all refreshments unless otherwise indicated. Fees do not include overnight accommodation, breakfast and evening meals unless stated.

3. Acknowledgement Receipt of a registration form will be acknowledged by email, delegates will be sent an invoice and an email of acknowledgement. Joining instructions, including a map, will be sent to each delegate by email approximately one week before the start of the event.

4. Payment Unless otherwise stated payment in full must be made at the time of booking. All prices are exclusive of VAT, unless stated otherwise.

5. Cancellation All cancellations, or alterations to a booking, must be received in writing. To avoid cancellation penalties, substitutes will be accepted at any time, if notified in writing and in advance of the event. Adjustments in fees will be made if there is any change in fee category. Cancellations received in writing up to 7 days before an event will be subject to an administration fee of £5 + VAT or the event delegate fee whichever is the lower. Cancellation within 7 days of the event date or a ‘no show’ will be liable for the full fee.

6. Disclaimer PTRC reserves the right to vary the programme and to cancel an event if it is under subscribed or for any other reason. In the event of cancellation, where reasonably possible, PTRC aims to give delegates at least one week’s notice and the fee will be refunded in full. PTRC will not be held liable for any pre-booked travel, accommodation or similar costs incurred under any circumstances whatsoever. 7 Data Protection Details will be held on a database in accordance with the 1998 Data Protection Act. Information will be used for internal marketing purposes only and will not be shared with any external organisations.